

Submission Check List

Habitable Structure is **Completely or Partially Below** Elevation 534' m.s.l.

Provide a copy of a stamped survey plat prepared by a licensed surveyor that identifies the following:

- Boundary of the subject property
- Location of elevation 534' m.s.l. contour across the subject property*
- Location of the foundation (current footprint) of the habitable structure(s) and the septic tank(s)
- Elevation of the main living floor of the habitable structure(s)
- Northing and Easting coordinates of the property corners, corners of the habitable structure(s) and septic tank(s)

*elevation 534' m.s.l. contour data has been provided by the Corps of Engineers to licensed surveyors for inclusion on the plat to verify location of the habitable structure.

Provide verification of a properly functioning septic system:

- Kentucky Department of Health DFS-326 (Existing Sewage System and Owner's Affidavit) verifies septic system is an approved system and functioning properly.

If the Kentucky Department of Health determines you do not have a properly functioning system you will need to do the following:

- Install a new septic system preferably above elevation 534' m.s.l. (below elevation 534' m.s.l. may be authorized but will require a Consent to Easement) and provide Kentucky Department of Health DFS-307A (On-Site Sewage Disposal System Construction Application and Permit) form that identifies the location of the new septic system and that the relocation has been completed.

You will also need to obtain and provide the following:

- Copy of your recorded deed.
- Copy of the Title Search for your property (if one was completed).
- Current photos of all sides of the habitable structure.
- Signed Right-of-Entry for Survey and Exploration (available from the Corps of Engineers).

Once all the above items have been obtained or completed you will need to submit a letter along with the above documents to the Rough River Lake Project Manager requesting the release of the Human Habitation Restriction (HHR) above elevation 534' m.s.l. The letter should contain the following:

- Your name, mailing address, phone number and email address.
- Your property location to include: Address of property, subdivision name (if applicable), and lot number (if applicable).
- Identify type of structure, year constructed, and why the structure cannot be relocated.
- Statement that the septic tank is functioning properly.
- Statement indicating if your habitable structure has flooded in the past.
- Statement indicating that you have an unflooded egress to high ground out of the project area. If your access road has flooded, then you will need to provide the elevation at which the road becomes impassable by vehicles.
- Statement that you have adequate access to notification tools (website, social media, etc.) available to know when to leave during periods of high water (identify the tools you use to obtain this notification).
- Statement acknowledging that your structure is still subject to flooding and the Corps of Engineers is not responsible for any damage to persons or property as a result of flooding.

Submission Check List (cont'd)

Habitable Structure is **Completely or Partially Below** Elevation 534' m.s.l.

- Attach the following documents to your request letter:
- Stamped Survey Plat
 - Recorded Deed
 - Title Search (if you have one)
 - Kentucky Department of Health DFS-326 or DFS-307A
 - Photos of Structure
 - Signed Right-of-Entry for Survey and Exploration

Submit all documentation to the Rough River Lake Project Manager in electronic format (pdf or jpg), on a CD-R or hardcopy format. The Project Manager will review all documents and then forward to the Louisville District Real Estate office for processing.