

Submission Check List

Habitable Structure is Completely **Above** Elevation 534' m.s.l.

Provide a copy of a stamped survey plat prepared by a licensed surveyor that identifies the following:

- Boundary of the subject property to include Northing and Easting coordinates of the property corners
- Location of the habitable structure(s) and septic tank(s)

*elevation 534' m.s.l. contour data has been provided by the Corps of Engineers to licensed surveyors for inclusion on the plat– this is not a requirement.

Provide verification of a properly functioning septic system:

- Kentucky Department of Health DFS-326 (Existing Sewage System and Owner's Affidavit) verifies septic system is an approved system and functioning properly.

If the Kentucky Department of Health determines that you do not have a properly functioning system you will need to do the following:

- Install a new septic system preferably above elevation 534' m.s.l. (below elevation 534' m.s.l. may be authorized but will require a Consent to Easement) and provide Kentucky Department of Health DFS-307A (On-Site Sewage Disposal System Construction Application and Permit) form that identifies the location of the new septic system and that the relocation has been completed.

In addition you will also need to obtain and provide the following:

- Copy of your recorded deed.
- Copy of the Title Search for your property (if one was completed).
- Signed Right-of-Entry for Survey and Exploration (available from the Corps of Engineers).

Once all the above items have been obtained or completed you will need to submit a letter along with the above documents to the Rough River Lake Project Manager requesting the release of the Human Habitation Restriction (HHR) above elevation 534' m.s.l. The letter should contain the following:

- Your name, mailing address, phone number and e-mail address.
- Your property location to include: address of property, subdivision name if applicable, and lot number (if applicable).
- Statement requesting release of the HHR above elevation 534' m.s.l.
- Statement that the septic tank is not located at or below elevation 534' m.s.l. and functioning correctly
- Statement acknowledging the property is still subject to flooding and the COE is not responsible for damage to persons or property as a result of flooding.
- Attach the following documents to your request letter:
 - Stamped Survey Plat
 - Recorded Deed
 - Title Search (if you have one)
 - Kentucky Department of Health DFS-326 or DFS-307A
 - Signed Right-of-Entry for Survey and Exploration

Submit all documentation to the Rough River Lake Project Manager in electronic format (pdf or jpg) on a CD-R or hardcopy format. The Project Manager will review all documents and then forward to the Louisville District Real Estate office for processing.