

(LETTERHEAD OF LOCAL SPONSOR)

(CURRENT DATE)

Ms. Sharon Bond
Chief, Planning Branch
U.S. Army Engineer District, Louisville
P.O. Box 59
Louisville, Kentucky 40201-0059

Dear Ms. Bond:

The (**City of _____, Town of _____, County of _____**) is interested in obtaining Corps of Engineers assistance under the Flood Plain Management Services Program.

(Briefly describe the problem here.)

We understand that requests for assistance are funded in the order in which they are received, and that they are subject to the availability of funds.

If you need additional information, please contact: (designee) at (telephone number).

Signed by the Chief Executive Officer
and Legal Counsel for the Government Entity

cc: Louisville District Corps of Engineers
ATTN: Ms. Amy K. Sharp; PM-P (Outreach Coordinator)
P.O. Box 59
Louisville, Kentucky 40201-0059