

(LETTERHEAD OF LOCAL SPONSOR)

(CURRENT DATE)

Ms. Sharon Bond  
Chief, Planning Branch  
U. S. Army Engineer District, Louisville  
P.O. Box 59  
Louisville, Kentucky 40201-0059

Dear Ms. Bond:

The (City of \_\_\_\_\_, Town of \_\_\_\_\_, County of \_\_\_\_\_) hereinafter called the "Sponsor", is interested in obtaining Corps of Engineers assistance in addressing the need for clearing and snagging or possible channel excavation on (Creek, River) at (provide location) under authority of Section 208 of the 1954 Flood Control Act. (Briefly discuss need for study and nature, extent, and source of problem and provide any other available information such as estimated dollar damage, etc.)

We are aware of the following cost sharing requirements associated with projects undertaken under this authority and are able to meet these obligations:

- a. Feasibility Phase is 100% Federally funded for the first \$100,000 of planning efforts. Any additional cost beyond this amount is cost shared on a 50%-50% basis and requires the execution of a Feasibility Cost-Sharing Agreement.
- b. Design/Construction Phase costs are shared 65% federal and 35% non-Federal and requires the execution of a Project Cooperation Agreement.
- c. The sponsor's share of construction consists of provisions of lands, easements, rights-of-way, relocations, and disposal areas, plus a cash contribution of at least 5% of the total project cost. If this amount is less than 35% of the total project cost, the sponsor will provide any additional cash contribution required to equal 35%. The sponsor's cost share is limited to a maximum of 50% of the total cost, subject to the Federal limit of \$1,000,000.
- c. The sponsor is responsible for removal of all Hazardous, Toxic, and Radioactive Wastes prior to any construction.
- d. The sponsor is responsible for the operations and maintenance of the project after completion.

This letter constitutes an expression of intention and not a contractual obligation. We understand that the Sponsor or the Corps may opt to discontinue the project development process prior to the execution of the Project Cooperation Agreement (PCA), which occurs at the end of the Planning and Design Analysis, prior to award of a construction contract.

If you need additional information, please contact: (designee) at (telephone number).

Signed by the Chief Executive Officer  
And  
Legal Counsel for the Government Entity

cc: Louisville District Corps of Engineers  
ATTN: Mr. Brandon R. Brummett; PM-P (Outreach Coordinator)  
P.O. Box 59  
Louisville, Kentucky 40201-0059